**Thanks for RSVP-ing Email**

**Subject:**

Thanks for RSVP-ing

**Email Body:**

Hi [student or parent name],

Thank you for RSVPing to my [Costa Rica] trip meeting. I am so excited to tell you more about the trip. I know it will be an experience of a lifetime.

As a reminder, our meeting is on [date] at [time] at [location].

Please encourage anyone else who might be interested to come along.

I look forward to seeing you,

[Name]